

Scientific committee meeting
Tuesday November 5th, 2013

It begins at 9:35pm with the participation of the following persons:

- Jorge Marx Gómez, UOL: Coordinator
- Juan Carlos Leyva, UdeO: Co-coordinator
- Rafael Bello Pérez, UCLV, Cuba
- Rafael Alejandro Espin Andrade, UdeO, Mexico
- Carlos Cruz, UGR, Spain
- Kiril Tenekedjiev, NVNA, Bulgaria
- Luis Martinez, UJAEN, Spain
- Jim Liu, University of Ulster, Great Britain
- Manés Fernandez Cabanas, UNIOVI, Spain
- Nelly Jorge, UNNE, Argentina
- Aníbal Pérez, University Antonio Nariño, Colombia
- Francisco Zepeda, UTEC

Invited people:

- Bernd Siebenhüner, UOL
- Jeans Siewert, UOL
- Mauricio Restrepo, UNC, Colombia
- Jonathan Gomez, UNC, Colombia
- Viacheslav V. Kalashnikov, Monterrey Technology Institute, Mexico

The coordinator Prof. Jorge Marx Gomez introduced the meeting objectives:

1. Fixing initial important ideas according Quality Assessment in relation with the mobilities selections
2. Agreement according the roles and functioning of the Scientific Committee.
3. Selection of research topics process as first step for First Cohort mobilities promotion, application and selection process

The following Working plan was proposed and approved:

1. Presentation of the meeting. (Resp: Coordinator) (5 min)
2. Quality Management elements explanation. (Resp: Bernd Siebenhüner, UOL) (30 min)
3. Information regarding the needs and offers documents. Desired requirements. (Resp: Rafael A. Espin Andrade) (5 min)
4. Dialogue regarding the responsibilities among the Scientific Committee members from the following proposal. (Resp: Rafael Alejandro Espin Andrade) (20 min)
5. Illustration of the elaboration of the Mobilities plan profiles by LA Regional Cluster and Multidisciplinary Thematic Groups (Resp: Rafael Bello Pérez) (30 min)
6. Work in groups: (Resp: Rafael Bello Pérez y Rafael Alejandro Espin Andrade) (60 min)
7. Direct interchange among the scientific committee members in relation with the documents. (60 min)

The coordinator ask Prof. Bernd Siebenhüner, to talk about the principal elements to be taken into account according the point 2 of the working plan, Quality Management; Prof. Dr. Jorge Marx support his speech insisting specifically in the need to evaluate the mobilities selection according clear rules. **Treatment of this topic next time by the Board was an agreement (Agreement 1)**, because even when it is very important; was considered a priority the other two objectives of the meeting.

According the point 3 of the working plan Prof. Dr. Rafael Alejandro Espin commented regarding the information received from the Scientific Coordinators. Information received was good, but in some documents can be observed the following characteristics:

- Amount of topics not much small
- Topics not so much specific and not so much wider

He proposed to improve the information involved during the process of elaboration of the topics would be illustrated by Rafael Bello during the point 5 of the working plan.

According the point 4 of the working plan the following proposal of roles was presented and approved with the agreement of all the people in the meeting.

1. Jorge Marx Gómez, UOL: Coordinator
2. Juan Carlos Leyva, UdeO: Co-coordinator and Mexican LA Regional Cluster Coordinator
3. Rafael Bello Pérez, UCLV: Executive secretary and Cuban LA Regional Cluster Coordinator
4. Rafael Alejandro Espin Andrade, UdeO: Executive secretary and coordinator with Eureka International network activities
5. Jose Luis Verdegay, Coordinator of UGR and Coordinator of Multidisciplinary Thematic Group I.1: MATHEMATICAL AND COMPUTATIONAL MODELLING AND ANALIYSIS (Represented by Carlos Cruz in this meeting)
6. Kiril Tenekedjiev, Coordinator of NVNA, Co-coordinator of Multidisciplinary Thematic Group I.1: MATHEMATICAL AND COMPUTATIONAL MODELLING AND ANALIYSIS
7. Stefano Moretti, Coordinator of Dauphine University and Co-coordinator of Group I.1: MATHEMATICAL AND COMPUTATIONAL MODELLING AND ANALIYSIS
8. Luis Martinez, Coordinator of UJAEN and coordinator of Multidisciplinary Group I.2: MATHEMATICAL AND COMPUTATIONAL MODELLING AND ANALIYSIS APPLIED TO MANAGEMENT IN ORGANIZATIONS
9. Anne Nowe, Coordinator of UVB and Co-coordinator of Group I.2: MATHEMATICAL AND COMPUTATIONAL MODELLING AND ANALIYSIS APPLIED TO MANAGEMENT IN ORGANIZATIONS
10. Jim Liu, Coordinator of University of Ulster and Coordinator of Multidisciplinary Group II: MATHEMATICAL AND COMPUTATIONAL MODELLING AND ANALIYSIS APPLIED TO EARTH SCIENCE, ENVIRONMENTAL SCIENCES AND REGIONAL PLANNING
11. Manés Fernandez Cabanas, Coordinator of UNIOVI and Coordinator of Group III: MATHEMATICAL AND COMPUTATIONAL MODELLING AND ANALIYSIS APPLIED TO SOCIAL SCIENCES, ECONOMICS AND EDUCATION

12. Antonio Dourado, Coordinator of UC and coordinator of Multidisciplinary Group IV: MATHEMATICAL AND COMPUTATIONAL MODELLING AND ANALYSIS APPLIED TO NATURAL SCIENCES, AND MEDICINE
13. Thomas Klenke, Coordinator of UOL and coordinator of Multidisciplinary Group V: MATHEMATICAL AND COMPUTATIONAL MODELLING AND ANALYSIS APPLIED TO TECHNOLOGY
14. Isabel Passoni, UNMDP: Argentinian LA Cluster Coordinator (Represented by Nelly Lidia Jorge of UNNE in this meeting)
15. Huei Diana Lee, UNIOESTE: Brazilian LA Cluster Coordinator
16. Aníbal Pérez, University Antonio Nariño, Colombian LA Cluster Coordinator
17. Blanca Ruth Orantes, UTEC, Central American Cluster Coordinator (Represented by Francisco Zepeda in this meeting)

Prof. Rafael Bello illustrated the way to elaborate two documents:

1. The LA Regional Cluster mobilities profile plan.
2. The Interdisciplinary Thematic mobilities profiles plan.

Some opinions according the way to elaborate those documents and the usefulness to the application process was discussed.

Prof. Rafael Bello proposed and everybody agreed the following:

2. **Elaborating a list of research areas by each LA Regional Cluster using all the information of needs and offers, according the form 1: Needs of the LA Regional Cluster and send them to the Scientific Committee Executive secretaries and to the project Board before Monday Nov 18.**
3. **Elaborating a list of research areas by each for each Interdisciplinary Thematic Group Coordinator (I.1, I.2, II, III, IV, V) according the form 2 and send it to the Scientific Committee Executive secretaries and to the project Board before Nov 30.**
4. **The OL team will use documents of the form 1 for presenting into the website and the application tool the areas the aspirants can apply according the LA regional Clusters they belong (LA applicants) or according the LA host universities (EU applicants).**
5. **The documents of the form 2 will be used principally for the scientific committee joined to 1 for its work towards the project and program profiles elaboration.**

During these discussions some scientific members of the scientific committee were asking regarding the definitive mobilities plan according the budget and regarding the Agreement document the partners should signed. **The Coordinator answered about it that those documents would be sent next week (Agreement 6).**

The point 6 of the agenda was organized according the following groups:

Group A: Nelly, Anibal (Initial work regarding documents 1 and 1a of Colombian or Argentinian LA Regional Cluster)

Group B: Francisco, Juan Carlos (Initial work regarding documents 1 and 1a of Mexican or Central American LA Regional Cluster)

Group C: Carlos, Kiril (Initial work regarding elaboration of the documents 2 and 2b of the Interdisciplinary thematic group I.1)

Group D: Manés, Antonio, Luis (Initial work regarding elaboration of the documents 2 and 2b of the Interdisciplinary thematic group III)

The work was extended for a half an hour, some no formal dialogue among all was taking place, and finally the meeting was concluded formally by the Coordinator expressing his satisfaction with the work.

The list of Agreements is the following:

1. Quality Management topic will be treated in a next time by the Board.
2. Elaborating a list of research areas by each LA Regional Cluster using all the information of needs and offers, according the form 1: Needs of the LA Regional Cluster and send them to the Scientific Committee Executive secretaries and to the project Board before Monday Nov 18.
3. Elaborating a list of research areas by each for each Interdisciplinary Thematic Group Coordinator (I.1, I.2, II, III, IV, V) according the form 2 and send it to the Scientific Committee Executive secretaries and to the project Board before Nov 30.
4. The OL team will use documents of the form 1 for presenting into the website and the application tool the areas the aspirants can apply according the LA regional Clusters they belong (LA applicants) or according the LA host universities (EU applicants).
5. The documents of the form 2 will be used principally for the scientific committee joined to 1 for its work towards the project and program profiles elaboration.
6. The Definitive mobilities plan according Budget and the Agreement to be signed by the full partner will be sent during the next two weeks (Before Nov 25).

Find enclosed forms 1 and 2.